

# G.L.O.W. | GIRLS LEADERSHIP ACADEMY OF WILMINGTON

GLOW Academy Board Meeting  
July 25, 2019 - 4:30 pm – 6:05 pm  
606 S. College Road, Wilmington, NC 28403

## Minutes

Present: Katherine McKenzie, Joanne Rockness, Kim Nelson, Judy Girard, Anne Voutsos  
Excused: Kate Groat, Sean Bynum  
Staff: Todd Godbey, Laura Hunter (call in) Sherry Nisen, Liz Wallace

**Welcome** – Kim Nelson

**Principal's Report** – Laura Hunter

- Professional Development – Laura reviewed upcoming PD plans.
- Campus Prep – August 12th - 15th new teachers will be on boarded. Each day will have a different theme, who we are, mission and values, and get to know students. Laura and Lead Teachers will assist Laura with the framework. There will be 2 bell schedules definitely, may need a 3<sup>rd</sup>. Assign teachers room set up. Student Handbook will be communicated to parents in August. Map out movement within the building, protocol with lanyards will be planned.
- Summer Bridge is Aug 5<sup>th</sup> – 8<sup>th</sup>

**New Business** – Kim Nelson

- Approval of June 27, 2019 Minutes [VOTE] Motion to approve by McKenzie seconded Voutsos, passed unanimously
- Restorative Practices Training - Aug 22-23, 2019 International Institute for Restorative Justice was hired to hold a required training of all staff for the first day. Board of Directors were encouraged to participate. 2<sup>nd</sup> day is faculty only

**President's Report** – Todd Godbey

- New Hires [VOTE] Motion to approve by McKenzie seconded Voutsos, passed unanimously
  - Melissa Papp, ELA Teacher
  - Jessica Probst, Restoration Coordinator
- Rebecca Wileman Resignation [VOTE] Motion to approve by McKenzie seconded Voutsos, passed unanimously
- Insurance
  - Amount of Umbrella Coverage [VOTE] Motion to keep umbrella insurance at \$5M by McKenzie seconded Voutsos, passed unanimously
- Construction/Move Update – Fire inspection pending due to back up line not functional. Admin and Middle School buildings should receive temporary CO by Tuesday afternoon. Final media center should be 2 weeks later, High school on track for 9/5/19.

- Enrollment Update  
187 applications total - Total of 133 acceptances  
6th (125 spots) 133 offers, 109 accepts, 15 declines, 9 undecided 16 more to go!  
7th (38 spots) 28 offers, 10 accepts, 13 declines, 5 undecided 28 more to go!  
8th (25 spots) 16 offers, 11 accepts, 3 decline, 2 undecided 14 more to go!  
9th (15 spots) 10 offers, 3 accepts, 7 declines, 0 undecided 11 more to go!
- 401k True Up – Recalculation of all staffs’ 401K funds were made and all contributions are now accurate. This caused an overrun of this budget line this year, and we erred on the side of the employees where there were any questions.
- Student Attendance and Tardy Policy – Meredith Staley and Todd to reevaluate and implement

## **Committee Reports**

### **Finance** – Anne Voutsos

- YTD Financials – reviewed draft, final budget will be voted on at next month’s meeting due to delay getting financials from Charter Success.
- Audit Update- The audit is underway as of 7/12/19.

### **Closed Session** – (Pursuant to G.S. 143–318.11)

Motion to go into closed session by McKenzie, Girard seconded, passed unanimously.

The Board discussed a personnel matter in closed session

### **Adjourn** – Kim Nelson

Next Meeting: August 22, 2019, 4:30 pm – 6:00pm